

## **Boeing Boeing Post Show Checklist**

- Let Ian Know of any issues that should go in the report or anything that Lance needs to address.
- □ MUTE GROUPS ONE AND TWO
- □ Turn off (in order)
- □ Turn off amplifier backstage for phone
- Turn off Radio
- Turn off switch on the top of the rack in the booth for the Amps and system.
- □ Turn off Behringer X32 (sound board)
- **Close Computer**
- □ Unplug USB cable from the presonus audio interface into computer
- □ Turn off the presonus audio interface
- unPlug the 3.5mm headphone cable into the computer headphone jack.
- Unmute mute groups one and two
- **Unplug** in computer charger to power strip
- Return the computer and charger to Andrea, Brandon, or Peter's office.
- Video System
  - Turn off Camera
  - □ Turn off TV in Mens dressing room
  - □ Turn off TV in Women's Dressing Room
- □ Let the SM know when everything is complete